

YAVNEH COLLEGE

CHARGING AND REMISSIONS POLICY

Charges

The Governing Body has agreed in conformity with The Education Act 1996 and the guidelines provided by the Department for Education (DoE) that charges will be made:

- For board and lodging on residential visits.
- For costs associated with individual tuition in the playing of a musical instrument or singing whether in or out of school hours.
- For activities which take place wholly or mainly outside school hours, but which are not provided as part of the specification for a prescribed public examination and are not required in order to fulfil statutory duties relating to the National Curriculum or to Religious Education.
- For ingredients, materials, equipment etc. needed for practical subjects such as Design Technology where parents have indicated in advance a wish to own the finished product.
- In relation to examinations in the following limited circumstances:

in cases where the school enters the pupil but where either preparation has been through private tuition or, in the case of "re-sits", the pupil has received no further preparation since his/her earlier examination entry;

for non-prescribed examinations for which pupils are being prepared with their parents' agreement, subject to clarification as to the examinations concerned in the light of the proposed further guidance.

For examination fees where a pupil fails, without good reason, to complete the examination requirements for any public examination for which the school has paid or is liable to pay an entry fee, regardless of whether the examination requirement might include failure to complete the coursework requirements and/or failure to sit the final examination(s). The Headteacher will judge whether a reason, which must be

expressed to them in writing within 10 days of the final examination, is sufficient for them to remit this charge.

Statement about Voluntary Contributions

To enable some visits, not prescribed by an examination syllabus to take place in school time. The following procedure will be followed.

An initial letter will be sent explaining the nature of the proposed activity and its likely value in educational terms. It will indicate that the voluntary contribution per pupil that would be required if the activity were to take place. It will emphasise that there is no obligation to contribute and that no pupil would be omitted from the activity because of his or her parents were unwilling or unable to contribute, but make it equally clear that the activity will not take place if the contributions are not sufficient.

The voluntary contribution requested in respect of individual pupils in respect of this visit will not exceed the actual cost of providing the activity, divided equally by the number of pupils participating.

The governors will allow a contribution for such visits to be made from school funds at the discretion of the Headteacher in cases of particular hardship.

Remissions

Remissions on these above charges are appropriate in the following circumstances:

Parents on Benefits.

The charge for the board and lodging costs of a residential visit, where the education on the visit must otherwise be provided free, will be remitted in the case of pupils whose parents or guardians are in receipt of:

- Income Support
- Income-based Jobseekers Allowance
- Support under Part VI of the immigration and Asylum Act 1999
- Chld Tax Credit, provided that working tax credit is not also received and the family's income (as assessed by HM Revenue and Customs) does not exceed £16, 040 (financial year 2009/10)
- The guarantee element of State Pension Credit
- An income-related employment and support allowance introduced 27/10/08

Looked After Children

No charge may be made for individual music tuition in respect of a pupil who is looked after by the local authority (within the meaning of section 22(1) of the Children Act 1989)

General Remission

The cost of individual instrumental tuition will also be remitted in all cases where the individual tuition is provided as part of the syllabus for a prescribed public examination or is required by the national curriculum. There may be occasions where two or three students receive additional music lessons together at a reduced cost.

Refunds

Loss of Deposits/Other Monies

When a pupil is withdrawn from a trip and a replacement cannot be found all monies paid on the pupil's behalf will be withheld.

Monies paid in relation to overseas trips will be refunded in accordance with the tour operators terms and conditions.

Voluntary Contributions

Parents may be invited to provide their children voluntarily with particular items but no child will be disadvantaged because of a parent's unwillingness or inability to contribute in this way.

Parents will also be invited to make voluntary contributions for Jewish Studies teaching and security services in the form of Gift Aid, donation or gift for the benefit of the school. No child will be disadvantaged because of a parent's unwillingness or inability to contribute in this way.

Breakages and Fines

Parents will be required to pay for the cost of repair or replacement necessitated by damage, defacement or loss where these arise from the behaviour of their son or daughter.